



# The Federation of St Mary's Catholic Schools



Are you passionate about learning?

Do you want to join a new leadership team and transform an improving school to outstanding?

We are seeking to appoint an outstanding and inspirational Head of School to join our team.

# The Federation of St Mary's Catholic Schools



September 2015

Dear Prospective Candidate

## Head of School Post

Thank you for your interest in this key leadership role in the Federation of St Mary's Catholic Schools. This new venture brings together St Mary's Catholic Infant School and St Mary's Catholic Junior School in Newton-le-Willows, St Helens. The schools became a hard federation in September 2015. This is, therefore, a very exciting time to join us as we create an amazing federation of two successful schools.

Leading one of these two schools will call for some very special skills but will offer you unique opportunities. Together the leadership team of the two schools will be able to look afresh at all aspects of education and learning. We are just starting on this exciting journey and it will be an amazing time to join us. A head of one of the two schools you will not only lead your own school, but working with other dedicated professionals, you will be able to inspire children in your care. We all enter education to 'make a difference' and in this role you will be able to do that.

We are delighted you are interested in us and would love you to come and visit our school communities. You may be just the right person we need to join us on our journey. We look forward to meeting you.

Warmest wishes

A handwritten signature in black ink, appearing to read 'Rebecca Dean'.

Rebecca Dean  
Executive Headteacher

Due to the promotion of our Head of School, the federation seeks to appoint a Head of School to lead the Infant school within the federation, to effectively lead the day to day running of a school with the support given by the Executive Headteacher with the opportunity to lead an aspect across the two schools.

This is a non-class based role with a wealth of opportunities for the right candidate. You will be part of a forward thinking strategic leadership team committed to delivering the highest outcomes for all pupils.

St Mary's Catholic Infant School and St Mary's Catholic Junior School are both thriving and popular two form entry schools on two separate sites, a short walk from each other. Both the Infant and Junior Schools received a good judgement in May 2014 and more recently the Infant school received an outstanding section 48 Inspection. The children are drawn from the three parishes of St Mary's & St John's, St David's and St Patricks and enjoy an active role in all three churches.

### **Key Responsibilities**

*To be accountable to the Executive Headteacher and Governors:*

- Leading, monitoring and evaluating learning, teaching, progress and outcomes for the pupils of the federation;
- The effective day to day management of a single site;
- Ensuring a rich environment and relevant curriculum to promote successful teaching and learning and high standards of achievement
- The effective implementation of the mission, vision, values and policies, promoting and embedding this within the federation;

### **We are looking for someone who is:**

- A practicing Catholic with a clear commitment to, and vision for Catholic Education;
- An outstanding teacher with a proven expertise in teaching and learning and openness to new and innovative ideas;
- You will have at least 5 years teaching experience in ideally more than one key stage together with senior management experience across the primary age range, including the administration of performance management and appraisal;
- Experience of being an assistant / deputy headteacher;
- Has high expectations of standards and achievement;
- Excellent interpersonal skills and the qualities to motivate, support and inspire colleagues;
- Is ambitious with a willingness to make a difference;
- To work in partnership with the executive Headteacher in a strategic capacity, to drive the school forward;
- To demonstrate outstanding teaching by developing excellent teaching across the federation in line with the new national curriculum and new ofsted framework;
- Committed to working collaboratively with children, staff, parents and governors, local schools and the parish;
- Ability to coach, mentor and support staff to being the best they can be;
- Has the ability and ambition to build upon our strong foundations to take our school from Good to Outstanding.

	<b>INFANT SCHOOL</b>	<b>JUNIOR SCHOOL</b>
Type of School	Voluntary Aided Catholic Infants age 3-7 years	Voluntary Aided Catholic Juniors age 7-11 years
Location	Victoria Rd, Newton-Le-Willows	Barn Way, Newton-Le-Willows
Number of Children	232	240
Average Class size	30 (26 in each Nursery class)	30
Attendance Absence	3.5%	3.1%
Number of Teaching Staff	11	11
% of FSM	12.4% (20.9% incl E6)	18.6% (32.1% incl E6)
% of Children with SEN	3.5%	9.3%
Latest OFSTED	Good (30 <sup>th</sup> April 2014)	Good (30 <sup>th</sup> April 2014)